



Normandy Street, Alton
Hampshire GU341DH
Tel: 01420 83857



e-mail: adminoffice@alton-inf.hants.sch.uk
website: www.alton-inf.hants.sch.uk

Headteacher: Mrs Jayne Broach

July 2020

Monday 13th July

Dear Parents and Carers

It seems strange indeed that we end the academic year this way, not having had our lovely Summer Fete, Sports Day, end of year assemblies, whole school picnic etc. It feels very surreal and not what we are all here for as teachers and staff. Having said that, it has been wonderful having all year groups back on a part-time basis, and being able to welcome our new September YR children for a mini-visit. The children seem very happy to interact with their friends again and see their teachers.

Over these last two weeks, we have been focusing on transition for all of the children, enabling them to meet their new teacher and visit their new classroom. Y2 children have had the opportunity over the last few weeks of term to meet their Y3 teachers and visit Anstey Junior School.

Before you read below, I would really like to apologise for the sheer amount of information included, but I want to ensure you feel fully informed and understand how we will keep the children safe.

September return

All of the staff at Alton Infant School have been working very hard to organise next term to ensure we do all we can to keep the children and ourselves safe. Please read our plans, protocols and expectations outlined below.

Please note: We are restricting adult flow in the school to avoid any risk of cross-contamination. We have therefore made the decision that sadly parents are not permitted inside the building at any time until further notice. I know our amazingly friendly admin team will miss the interaction with you in particular, but we must abide by these measures for the time being.

- As outlined by the government, all children are expected to attend school in September as normal. School begins **Thursday 3rd September at 8.40**. Registration is at **8.55**. We respectfully ask that only one adult drops-off and collects your child.
- If your child has a temperature or any COVID related symptoms, please keep them at home, and inform school immediately. We will direct you to follow the NHS protocols of testing.
- Year groups will be back full time, (YR not **full time** until Wednesday 9th September). Each year group will be in a **year group bubble**. This will allow the children to play together and share the same resources.
- The children will be expected to wear school uniform (please contact our admin office if you need to buy a school sweatshirt or cardigan on 01420 83857 or email adminoffice@alton-inf.hants.sch.uk), and bring along a school PE kit (apart from YR who don't need a PE kit until after half term). **Please ensure everything is named**. This should include outdoor PE clothing, e.g. tracksuit bottoms, leggings, and a warm top, as we will be doing PE outdoors until at least half term. Please provide trainers (**no laces please**) or plimsoles to be kept in their PE bag at all times. We will send these home every half term.

- We ask that watches, earrings and other jewellery are not worn in school, as has always been our policy. **All earrings to be removed please.**
- **Please do not allow children to arrive on scooters.**

To keep us all safe, please do not arrive at school before 8.40. The gates will open between 8.40-8.55.

- **YR** will enter/exit via the YR side gate. Staff will be on the playground to welcome the children.
- **Y1** to enter/exit in the rear car park at playground gate. This is not ideal as it is a **staff** car park and delivery access in the mornings, however, this will be supervised by staff to ensure the children are kept safe and cars are not damaged. This will be until at least half term. Please make a socially distanced line **in front of your class name attached to the wooden gates.**

Ash class left hand gate.



Pine class right hand gate.



- **Y2** will enter/exit at the front of school in two socially distanced lines. Children will be welcomed by their class teacher/TA.

Beech class to line up along the wall.



Oak class to line up along the railings.



- Please ensure that your child stays **by your side** at all times, respecting other parents right to social distancing.
- Where siblings are in different bubbles, please drop off each child at their own sides one after the other in the mornings. We will agree with you the collection point for the end of the day. If you have children in both YR & Y1, please email j.broach@alton-inf.hants.sch.uk.
- If a different adult is collecting your child, please phone school on 01420 83857 or email adminoffice@alton-inf.hants.sch.uk before 2 p.m. to ensure the message is passed on to the class teacher.
- Breakfast Club will be provided as normal, we will separate children in different year groups accordingly. Timings will be as normal. 7.45-8.20 (latest arrival time for breakfast), then 8.20-8.45 for early drop off. The cost for this service remains at £3.00 a morning. Can you please email adminoffice@alton-inf.hants.sch.uk if you think you will be attending Breakfast Club. If you need After School Club, please email school.office@anstey-jun.hants.sch.uk or phone them on 01420 84486.
- Lunches will be provided as normal. The children have been thoroughly enjoying the new style hot picnic boxes, a real hit. We have decided to continue with these until at least half term. This also allows us to keep the bubbles and spaces separate. YR children will eat in the hall, Y1 and Y2 will eat in their classes, maintaining their own year group bubbles. As is our current practice, each class will be allocated their own lunchtime supervisor.
- We are lucky enough to have three separate toilet areas. YR will use the ones in YR. Y1 will use the hall toilets and Y2 will use the corridor toilets.

- At this point, we will not be sending reading books or library books home, as government guidance has proposed limiting home to/from school transference. We ask that the children leave book bags and other bags at home (apart from a PE kit at the beginning of term) until further notice. We will communicate in the new term the finer details of home reading/spellings etc.
- Please practise a few key activities during the summer term if possible:
 - Dressing/undressing for PE independently.
 - Flushing the toilet.
 - Hand washing regularly.
 - 'Catch it/bin it/kill it' routine. We have tissues and small, lidded bins in every class.

The above procedures will be continuously updated depending on how it all works and as guidance changes. Please bear with us for the foreseeable future.

Please keep this letter safe for reference.

On behalf of all of the staff at Alton Infant School, I would like to say a huge thank for your understanding and support throughout this pandemic. **Have a great summer and stay safe wherever you are.**

Yours sincerely

Jayne Broach
Headteacher

