

Alton Infant School

Sowing the seeds of learning



Accessibility Plan – 2023-2025.

Date approved by Governors: - November 2023

Date of review: - November 2025

External Access Routes to Buildings.	What we currently have in place.	Further developments and actions.
The information we provide for finding the school site and facilities available for disabled people.	On our website we have an interactive map. Our website also offers a high visibility version. Our accessible toilet is clearly labelled and is easy to reach from the main entrance.	We will continue to update and develop our website and ensure that our accessible toilet is clearly labelled and that entrances are kept clear.
Signs within the school site.	There is a sign pointing to the main reception and is clearly visible from the disabled entrance.	We continue to ensure that signs are clear and visible.
How we keep pedestrian routes to the main entrance safe.	<p>At the front of the school there are a few steps to enter the main entrance and these are high visibility painted. From the accessible access there is a slight slope with no steps to the main entrance. There are no steep slopes.</p> <p>Paths on route to the main entrance are clear of obstructions and at least 1500mm wide.</p>	<p>We continue to ensure that routes, access points and entrances remain clear and free from obstructions.</p> <p>We will also continue to maintain paths and accessible outdoor routes.</p>

	The paths are in good condition and free from loose materials, puddles and potholes.	
We have security lighting in and around the school.	Our school site, including the carpark, has security and emergency lighting which is checked regularly.	We continue to ensure that the security lighting is regularly checked and repaired as necessary.
Parking	What we currently have in place.	Further developments and actions.
The arrangements that are in place for disabled drivers/visitors to park.	Disabled drivers/visitors are directed to the rear carpark from which they can access the school safely.	The carpark will continue to be maintained with parking made available for disabled visitors or drivers.
How we keep the school safe but remain accessible.	Our front school gates are secured throughout the day, but visitors can still gain access to get to the locked front entrance. We have electronic safety locks at the front and rear entrances of the school, both of which have a buzzer which calls the school office for assistance. The intercom system is easy to see and reach. Our phone number is also displayed at the school entrance should a visitor need to contact the school for assistance.	We continue to ensure that the school is appropriately secured and that gates, locks and intercom systems are maintained.
Entrance and Entrance Doors	What we currently have in place.	Further developments and actions.
How we keep the main entrance accessible.	The small step that leads to the main entrance is painted with yellow high visibility paint.	High visibility paint to be re-applied as appropriate.

How visitors can enter the site without using the step.	We have a step free entrance at the rear of the site which is clear and marked.	We continue to ensure that this entrance remains clear, marked and free from obstruction.
How we keep the main entrance easily identifiable by day and night.	The main entrance has signs and clear information at the door. The main entrance is lit with a bright light during the night. Security lights around the outside of the building are also on at night so the site is well lit and accessible.	Signs and security lighting continue to be maintained, repaired and updated as appropriate.
How we keep access into the main entrance accessible.	<p>There is a security control system at the main entrance which enables contact to the office by pressing the buzzer. This is within easy access and can be used by visitors who are hard of hearing and visitors who cannot speak.</p> <p>Our phone number is on a clear sign at the main entrance should a visitor need to phone us to access the school.</p>	The security control system continues to be maintained and updated as appropriate.
How we make our entrance doors accessible.	A buzzer will alert the office staff of someone wanting to access the building. The office staff will either unlock the door and the visitor can gain access or they will go and hold the door open for the visitor if needed.	We continue to ensure that entrances remain clear, marked and free from obstruction.
How we make our lobby accessible.	Our lobby can be accessed using the disabled entrance if the visitor needs to. The carpet is thin and well secured and does not affect	We will continue to ensure that this area is wheelchair accessible and free from obstacles.

	wheelchairs. Our accessible toilet is located in the lobby and easy to access.	
Reception area and counters	What we currently have in place.	Further developments and actions.
How we make our reception area accessible	<p>Our reception provides good lighting which does not cast shadows or glare. We also have large windows providing extra lighting which also have blinds if we need to block the sun glare out.</p> <p>We have a seating area which can be accessed by all of our visitors. The seating area has arm rests for mobility impaired visitors and the colour of the seating area is different to the surrounding areas.</p> <p>The routes through reception are clear of hazards and obstacles.</p>	We will continue to maintain this area and ensure that it is free from obstacles and hazards.
How we make our reception counter accessible.	<p>Our reception counter has a large window that can be accessed by standing and seated visitors. The counter is also in the main reception area which is very open and accessible. Members of staff are always around to help our visitors at the reception counter if they need any extra assistance.</p> <p>We have an induction loop to help hard of hearing visitors.</p>	<p>We continue to ensure that the reception counter is accessible to all visitors.</p> <p>We will ensure that our induction loop is adequately working.</p>

Internal Circulation	What we currently have in place.	Further developments and actions.
<p>How we keep our internal areas accessible.</p>	<p>We keep the corridors clear from clutter and obstructions.</p> <p>Our flooring is kept in good condition, they are slip resistant and provides no risk to our visitors. The level change in our corridor is accessed by a slight ramp and there are no steps within the building.</p> <p>We are a small school and finding your way around is relatively straight forward. However, we do offer signs around the site to further help our visitors.</p> <p>Our colour contrast has been improved by adding high visibility tape and paint along the door frames.</p> <p>All of our general areas, classrooms and teaching spaces are accessible.</p> <p>We use our Assembly Hall for lunchtime, PE lessons, and after school clubs. The floor and equipment are checked regularly for any health and safety concerns.</p>	<p>We continue to ensure that corridors are free from obstruction and that signs, high visibility areas and flooring are maintained and repaired as necessary.</p>

	There are stairs in the building but only to access the staff areas. Currently there is no other way of accessing the first floor..	
Toilets	What we currently have in place.	Further developments and actions.
How we keep our toilets accessible.	<p>We have a dedicated accessible toilet which is suitable for a wheelchair user.</p> <p>The light switch is within easy reach and the space around the toilet is without obstructions.</p>	We will continue to maintain this accessible toilet.
Fire Evacuation	What we currently have in place.	Further developments and actions.
Our means of escape for disabled people.	<p>Our rear exit and final exit doors provide an unobstructed and level exit outside for wheelchair users. Some of our classrooms around the building also offer level access to the outside.</p> <p>Our fire management procedure includes a strategy and personal plans for assisting disabled visitors or pupils to evacuate. We have used this strategy during a fire drill to ensure everyone can get out of the building safely.</p>	We will continue to ensure that these exits are unobstructed and that personal plans and fire management procedures are regularly updated.
Other areas for improvement.		
<p>Currently there are no visual alarms to alert hearing impairment visitors to the fire alarm. We do however have a register of all pupils and visitors within the building.</p> <p>Our gold room and staff room are on the first floor and access for these rooms is via stairs. We will look into how we can make this more accessible (if possible).</p>		

